



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Scale of Fees & Charges



New Hinckley Leisure Centre

2016 / 2017
Operative from 1st April 2016

Scale of Fees and Charges 2016/17

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Scale of Fees and Charges 2016/17

The figures quoted in the Fees and Charges book are shown GROSS, i.e. including VAT where VAT is chargeable.

VAT LIABILITY

The Council's Fees and Charges booklet incorporates a guide to identify the VAT liability for individual charges and most day to day queries can be resolved by reference to the relevant sections.

If any unusual or complex queries arise they should be referred to the Accountancy Section, Extension 5609 who will help.

As VAT regulations are continually changing the book will be updated and revised accordingly.

There are three rates of VAT depending on the goods or services provided:

- Standard rate 20.0%
- Reduced rate (e.g. domestic fuel and power) 5%
- Zero rate 0%

(The standard rate of VAT rose from 17½% to 20% on 4th January 2011)

There are also some goods and services that are:

- exempt from VAT, or
- outside the UK VAT system altogether (e.g. fees that are fixed by law, known as 'statutory fees')

Where the supply of goods or services is not subject to VAT, the VAT liability will either be exempt or non-business. Supplies which are zero rated are still taxable supplies but no VAT is due. Non-business activities are those for which Public Authorities have a statutory duty or are enshrined in legislation. Exempt supplies are those which are specifically exempt from VAT by statute. Though no VAT charge arises from either categorisation, it is still important to identify correctly the type of liability involved in order to meet statutory requirements.

CATEGORY	VAT	2015/16	2016/17	% increase
		£	£	
CEMETERIES				
Interments				
of the body of a child up to the age of 18 yrs inclusive. <i>Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply.</i>	Non-Business	No Charge	No Charge	-
of the body of a person whose age exceeded 18 yrs (inc.Caskets & Brick Graves)				
Single depth grave	Non-Business	422.30	427.00	1.11%
Double depth	Non-Business	488.20	493.60	1.11%
Triple depth grave	Non-Business	559.30	565.50	1.11%
of a Cremation Casket in a grave				
Casket depth / Ashes scattered under turf	Non-Business	126.70	128.50	1.42%
Double depth / In a brick grave or kerbed/concrete top	Non-Business	197.75	200.00	1.14%
Scattering of cremated remains	Non-Business	98.90	100.00	1.11%
Sexton led interment - No Funeral Director (in addition to above charges)	Non-Business	32.95	33.50	1.67%
Memorial repair	Non-Business	POA	POA	-
Note: - If resident outside Special Expense Area = double fees - Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than five years immediately prior to their death. - where available, work in the Cemeteries on Saturdays or Sundays will attract double fees				
Exclusive Rights of Burial for 70 Years				
Casket plot 150 x 90cm (5'x3') (up to 2 caskets/Ashes Interment)	Non-Business	206.00	300.00	45.63%
Grave plot of a child up to the age of 18yrs (Appropriate plot size) Special Expense Area	Non-Business		No Charge	-
Grave plot of a child up to the age of 18yrs (Appropriate plot size) Outside Special Expense Area, but within Borough	Non-Business	192.60	200.00	3.84%
Grave plot of a child up to the age of 18yrs (Appropriate plot size) Outside of the Borough (Double Fees)	Non-Business		400.00	New charge
Note: -Should parents opt for a grave size greater than the size of the coffin then normal grave purchase fees will apply (i.e. single fee for Special Expence Area, Double fees for outside the Borough)				
Grave plot 240 x 120cm (8'x4')	Non-Business	466.60	580.00	24.30%
Reservation Fee	Non-Business	65.90	100.00	51.75%
Reassignment / Transfer of Deed			50.00	New charge
		(If to spouse 50% reduction)		
Extension to ERoB 30yrs		(1/2, 70yrs fee)	see above	
Note: - If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply.				
Rights to Erect Memorial on a Grave Plot				
A memorial not exceeding 105cm wide (3' 6") and 120cm high (4')	Non-Business	137.00	138.50	1.09%
Kerb (where permitted)	Non-Business	241.00	243.70	1.12%
A memorial not exceeding 50cm (1'8") high	Non-Business	76.20	77.10	1.18%
Memorial kerb (In Garden of Rest)	Non-Business	109.20	110.50	1.19%
Install plaque on remembrance wall	Non-Business	88.60	89.60	1.13%
Additional Inscriptions	Non-Business	60.75	61.50	1.23%
# Note conditions apply to size of memorials in childrens section and casket section				
Note: - Right to erect replacement memorials no charge. Changed memorials priced as above.				
Other Charges (incl. VAT)				
Entries in Book of Remembrance per line	Standard Rated	27.80	35.00	25.90%
Copy of Book of Remembrance page	Standard Rated	10.00	10.10	1.00%
Service in Cemetery Chapel	Non-Business	109.20	110.50	1.19%
Exhumations	Non-Business	Triple interment fees	Triple interment fees	-
Memorial Bench - Subject to Location availability	Standard Rated	1,065.00	1,077.00	1.13%
Memorial Tree - Subject to Location availability	Standard Rated	293.00	296.00	1.02%
Memorial plaque free standing (incl installation)	Standard Rated	399.00	405.00	1.50%
Search and Copy per burial record (where death occurred more than 5 years before search)	Standard Rated	10.00	10.10	1.00%
Soil removal from grave side for burial	Exempt	109.20	110.50	1.19%
Copy of entry in burial register	Standard Rated	2.00	2.05	2.50%
Natural burials / woodland scattering = same prices as for traditional burials/scatterings	Non-Business	POA	POA	-

CATEGORY		VAT	2015/16	2016/17	% increase
			£	£	
GREEN SPACES & EVENTS					
Professional Fees					
Professional Fees	Parks & Cemetery matters/ staff led activities/ hour	Standard Rated	42.20	42.75	1.30%
Lost Keys		Standard Rated	32.00	32.35	1.09%
Bowls – Hollycroft Park					
Season Ticket -	Over 60 or Students under 18 in full-time education	Exempt	54.00	54.60	1.11%
	Ordinary	Exempt	77.00	77.85	1.10%
Per Hour	Over 60 or Students under 18 in full-time education	Standard Rated	3.45	3.50	1.45%
	Ordinary	Standard Rated	6.10	6.20	1.64%
<i>Note: - New members first season green fees = 25% discount Part Season Ticket - from July onwards 50% reduction</i>					
Tennis – Hollycroft Park					
Per Court per Hour	Adult	Standard Rated	7.00	7.10	1.43%
Off Peak Rate 11.00am - 3.00pm (Monday to Friday)		Standard Rated	5.25	5.30	0.95%
	Over 60 or Students under 18 in full-time education	Standard Rated	4.65	4.70	1.08%
Off Peak Rate 11.00am - 3.00pm (Monday to Friday)		Standard Rated	3.50	3.55	1.43%
	Mixed (Adult & Concession)	Standard Rated	5.70	5.75	0.88%
Off Peak Rate 11.00am - 3.00pm (Monday to Friday)		Standard Rated	4.30	4.35	1.16%
Tennis Balls & Rackets	Penalty - Lost Balls	Standard Rated	2.55	2.60	1.96%
	Penalty - Lost / Damaged Tennis Racket	Standard Rated	10.00	10.10	1.00%
Pitch & Put – Hollycroft Park					
Adult		Standard Rated	3.20	3.25	1.56%
Junior		Standard Rated	1.60	1.65	3.13%
Golf Balls & Clubs -	Penalty - lost Balls	Standard Rated	2.55	2.60	1.96%
	Penalty - lost Clubs	Standard Rated	10.00	10.10	1.00%
Groups of 10 or more students under 18 in full time education (price per person)		Standard Rated	1.35	1.40	3.70%
Hollycroft Park, Argents Mead, Parks & Open Spaces					
Hire of Bandstand, Parks and Open Spaces (Commercial Events) per day		Exempt	341.00	345.00	1.17%
Hire of Bandstand (Community Events) per day		Exempt	No Charge	No Charge	-
Hire of Bandstand (Registered Charities) per day		Exempt	No Charge	No Charge	-
Hire of Bandstand (Schools)		Exempt	No Charge	No Charge	-
Parks and Open Spaces (Fair & Circuses)		Exempt	387.00	387.00	0.00%
Bond (Fairs & Circuses)		Exempt	620.00	627.00	1.13%
Community / Non Profit Making Organisations		Exempt	No Charge	No Charge	-
Registered Charities		Exempt	No Charge	No Charge	-
Exclusive Rights to Sell Ice Cream		Standard Rated			-
Commercial use of Parks and Open spaces for Fitness Training or Dog Training (Annual Licence Fee)		Exempt	103.00	104.50	1.46%
Events					
Food Stalls		Standard Rated	61.80	65.00	5.18%
Other Stalls		Standard Rated	POA	POA	-
Leisure Activities including Rides		Standard Rated	45.00	45.50	1.11%
Daily Right to Sell Ice Cream at an event		Standard Rated	61.80	65.00	5.18%
Football & Cricket Pitches					
Pitch per 11 matches (per season)					
Team in the Borough pitch only		Exempt	256.00	259.00	1.17%
Team in the Borough pitch with changing room		Exempt	511.00	517.00	1.17%
Team Outside Borough pitch only		Exempt	346.00	350.00	1.16%
Team Outside Borough pitch with changing room		Exempt	640.00	647.00	1.09%
Junior					
Casual lettings - Per Match facilities:					
	Teams in the Borough	Standard Rated	69.00	70.00	1.45%
	Teams outside Borough	Standard Rated	79.00	80.00	1.27%
Casual lettings - Per Match without facilities:					
	Teams in the Borough	Standard Rated	37.00	37.50	1.35%
	Teams outside Borough	Standard Rated	47.00	47.50	1.06%
Junior					
Junior pitch only					
		Exempt	128.00	129.50	1.17%
Junior with pavillion			256.00	259.00	1.17%
Pavilion only		Standard Rated	1/2 fee with facilities	1/2 fee with facilities	-
Practice pitch - per session (max 2 hours)		Standard Rated	18.00	18.20	1.11%

CATEGORY	VAT	2015/16	2016/17	% increase
		£	£	
Allotments				
Existing Tenants - Rent per 83.61m ² (100yds ²) per annum or pro rata with water *	Non-Business	17.00	17.20	1.18%
- Rent per 83.61m ² (100yds ²) per annum or pro rata without water *	Non-Business	12.00	12.15	1.25%
New Tenants - Rent per 83.61m ² (100yds ²) per annum or pro rata with water	Non-Business	17.00	17.20	1.18%
- Rent per 83.61m ² (100yds ²) per annum or pro rata without water	Non-Business	12.00	12.15	1.25%
Clearance of overgrown plot up to 150 m2	Non-Business		25.00	New charge
150 m2 and over	Non-Business		35.00	New charge
Strimming of plot up to 150 m2	Non-Business		20.00	New charge
150 m2 and over	Non-Business		30.00	New charge
Rotavation of plot up to 150 m2	Non-Business		60.00	New charge
150 m2 and over	Non-Business		75.00	New charge
Application of weedkiller of plot up to 150 m2	Non-Business		30.00	New charge
150 m2 and over	Non-Business		40.00	New charge
Note:- All tenants over 60 to receive a 25% discount				
* 50% Reduction for existing tenants over 60 if occupied prior to April 2008				
Countryside Management				
Guided Walks / staff led activities				
Educational - Per Adults	Exempt	POA	POA	-
Educational - Per Child	Exempt	POA	POA	-
Non Educational - Per Adult	Exempt	POA	POA	-
Non Educational - Per Child	Exempt	POA	POA	-
Timber per trailer full (subject to availability)	Standard Rated	54.00	55.00	1.85%
Bark chippings per trailer full (subject to availability)	Standard Rated	54.00	55.00	1.85%
Delivery of Timber / Chippings	Standard Rated	POA	POA	-

CATEGORY	VAT	2015/16	2016/17	% increase
		£	£	
LICENCES				
Taxis				
Hackney Carriage Vehicle Licence	Non-Business	236.00	236.00	0.00%
Hackney Carriage Vehicle Licence (6 month licence >7 years old)	Non-Business	118.00	no longer exists	-
Private Hire Vehicle Licence	Non-Business	236.00	236.00	0.00%
Private Hire Operators Licence (5 Year validity Period from 1 October 2015)	Non-Business	222.00	222.00	0.00%
Private or Hackney Carriage Drivers Licence (3 Year validity Period from 1 October 2015)	Non-Business	76.00	142.00	86.84%
Transfer Hackney Carriage / Private Hire Vehicle Licence	Non-Business	52.50	52.50	0.00%
Hackney Carriage/ Private Hire				
Replacement driver's badge or vehicle licence	Non-Business	18.50	18.50	0.00%
Replacement vehicle plate	Non-Business	28.00	28.00	0.00%
Failure to attend public carriage test or second re-test	Non-Business	73.50	73.50	0.00%
Supply of list of Hackney Carriage/ Private Hire vehicle operators	Non-Business	40.00	40.00	0.00%
HCV - PHV Environmental Conversion (LPG,CNG,Hybrid,Elec)	Non-Business	198.00	198.00	0.00%
Sex Establishments				
Sex Shop / Sexual Entertainment Venue	Non-Business	1,000.00	1,000.00	0.00%
Renewal				
Variation of Licence	Non-Business	250.00	250.00	0.00%
Transfer of Licence	Non-Business	250.00	250.00	0.00%
Gambling Act 2005				
Premises				
Premises Licence	Non-Business	800.00	800.00	0.00%
Annual Fee	Non-Business	250.00	250.00	0.00%
Variation Fee	Non-Business	800.00	800.00	0.00%
Change of Circumstance	Non-Business	25.00	25.00	0.00%
Transfer of Licence	Non-Business	285.00	285.00	0.00%
Re-instatement fee	Non-Business	285.00	285.00	0.00%
Provisional Statement	Non-Business	800.00	800.00	0.00%
Copy of Licence	Non-Business	25.00	25.00	0.00%
Alcohol Licenced Premises Gaming Machine Permit				
New Grant	Non-Business	150.00	150.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Variation	Non-Business	100.00	100.00	0.00%
Transfer of Licence	Non-Business	25.00	25.00	0.00%
Annual Fee	Non-Business	50.00	50.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Notification of 2 machines	Non-Business	50.00	50.00	0.00%
Prize Gaming Permit				
New Grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%
Unlicenced FEC Gaming Machine				
New Grant	Non-Business	300.00	300.00	0.00%
Renewal	Non-Business	300.00	300.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Change of Name	Non-Business	25.00	25.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%
Club Gaming Permits				
Grant	Non-Business	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)	Non-Business	100.00	100.00	0.00%
Existing Operator Grant	Non-Business	100.00	100.00	0.00%
Variation	Non-Business	100.00	100.00	0.00%
Renewal	Non-Business	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)	Non-Business	100.00	100.00	0.00%
Annual Fee	Non-Business	50.00	50.00	0.00%
Copy of Permit	Non-Business	15.00	15.00	0.00%

CATEGORY		VAT	2015/16	2016/17	% increase
			£	£	
Club Machine Permits					
Grant		Non-Business	200.00	200.00	0.00%
Grant (Club Premises Certificate holder)		Non-Business	100.00	100.00	0.00%
Existing Operator Grant		Non-Business	100.00	100.00	0.00%
Variation		Non-Business	100.00	100.00	0.00%
Renewal		Non-Business	200.00	200.00	0.00%
Renewal (Club Premises Certificate holder)		Non-Business	100.00	100.00	0.00%
Annual Fee		Non-Business	50.00	50.00	0.00%
Copy of Permit		Non-Business	15.00	15.00	0.00%
Small Society Lottery Registration					
Small Society Lottery Registration		Non-Business	40.00	40.00	0.00%
Small Society Lottery Annual Fee		Non-Business	20.00	20.00	0.00%
Licensing Act 2003					
New Premises (subject to NNDR Band)	Band A	Non-Business	100.00	100.00	0.00%
	Band B	Non-Business	190.00	190.00	0.00%
	Band C	Non-Business	315.00	315.00	0.00%
	Band D	Non-Business	450.00	450.00	0.00%
	Band E	Non-Business	635.00	635.00	0.00%
Annual Fees (subject to NNDR Band)	Band A	Non-Business	70.00	70.00	0.00%
	Band B	Non-Business	180.00	180.00	0.00%
	Band C	Non-Business	295.00	295.00	0.00%
	Band D	Non-Business	320.00	320.00	0.00%
	Band E	Non-Business	350.00	350.00	0.00%
Personal License		Non-Business	37.00	37.00	0.00%
Temporary Event Notices		Non-Business	21.00	21.00	0.00%
Minor Variation		Non-Business	89.00	89.00	0.00%
Theft / Loss of Premises License Summary		Non-Business	10.50	10.50	0.00%
Application for Provisional Statement		Non-Business	195.00	195.00	0.00%
Change of Name & Address		Non-Business	10.50	10.50	0.00%
Application for License Variation - Specify Individual as Premises Supervisor		Non-Business	23.00	23.00	0.00%
Application to display mandatory alcohol condition for community premises		Non-Business	23.00	23.00	0.00%
Application for transfer of Premises License		Non-Business	23.00	23.00	0.00%
Interim Authority Notice		Non-Business	23.00	23.00	0.00%
Theft / Loss of Certificate of Summary		Non-Business	10.50	10.50	0.00%
Notification of Change of Rules / Name of Club		Non-Business	10.50	10.50	0.00%
Notification of Change of Address of Club		Non-Business	10.50	10.50	0.00%
Theft / Loss of Certificate of Temporary License		Non-Business	10.50	10.50	0.00%
Theft / Loss of Certificate of Personal License		Non-Business	10.50	10.50	0.00%
Right of Freeholder to be Notified of Licensing Matters		Non-Business	21.00	21.00	0.00%

CATEGORY	VAT	2015/16 £	2016/17 £	% increase	
MARKETS					
Rival Markets					
1 day event	Non-Business	155.00	157.00	1.29%	
2 day event	Non-Business	263.00	266.00	1.14%	
3 day event	Non-Business	305.00	308.50	1.15%	
Street Trading Consents					
Annual Consent	Non-Business	970.00	970.00	0.00%	
Daily Consent	Non-Business	0.00	100.00	New charge	
Animal Establishments					
Riding Establishments *	Non-Business	104.00	115.00	10.58%	
Pet Shops *					
Ordinary	Non-Business	90.00	105.00	16.67%	
Where dangerous wild animals sold *	Non-Business	106.00	240.00	126.42%	
Animal Boarding *					
Home Boarders	Non-Business	74.00	80.00	8.11%	
Commercial Boarders		<25 animals boarded	108.00	115.00	6.48%
		25 – 49	114.50	122.00	6.55%
		50 – 150	127.00	135.00	6.30%
Dog Breeding *	Non-Business	117.50	125.00	6.38%	
Dangerous Wild Animals *	Non-Business	106.00	125.00	17.92%	
Zoos *	Non-Business	475.00	550.00	15.79%	
Note:- * Plus vet's fees where applicable					
Registration					
Skin Pierces (1 off reg. Fee)					
Person	Non-Business	83.00	83.00	0.00%	
Premises	Non-Business	106.00	120.00	13.21%	
Cosmetic Skin Piercing & Skin-colouring					
Person	Non-Business	83.00	83.00	0.00%	
Premises	Non-Business	106.00	120.00	13.21%	
Hairdressers (1 off Registration Fee)					
Person	Non-Business	83.00	83.00	0.00%	
Premises	Non-Business	106.00	120.00	13.21%	
CAR PARKS					
Car Park Fees					
Short Stay					
Up to 1 hour	Standard Rated	0.50	0.50	0.00%	
Over 1 hour and up to 2 hours	Standard Rated	1.00	1.00	0.00%	
Over 2 hours and up to 3 hours	Standard Rated	1.50	1.50	0.00%	
Over 3 hours and up to 4 hours	Standard Rated	2.60	2.60	0.00%	
Over 4 hours	Standard Rated	4.80	4.80	0.00%	
Evening charge: 7pm - Midnight	Standard Rated			0.00%	
Sunday all day	Standard Rated			0.00%	
Long Stay					
up to 5 hours	Standard Rated	1.30	1.30	0.00%	
Over 5 hours	Standard Rated	2.40	2.40	0.00%	
Season Tickets (Limited Use)					
Per year from month of issue	Standard Rated	375.00	375.00	0.00%	
Per half year from month of issue	Standard Rated	200.00	200.00	0.00%	
Per quarter from month of issue	Standard Rated	110.00	110.00	0.00%	
Per month (valid 1st day of month)	Standard Rated	40.00	40.00	0.00%	
Staff season ticket					
full day	Standard Rated	300.00	300.00	0.00%	
half day	Standard Rated	150.00	150.00	0.00%	
fixed day per day	Standard Rated	60.00	60.00	0.00%	
Residents parking season ticket (restricted availability)	Standard Rated	30.00	35.00	16.67%	
Car Park Fines					
Higher charge fines*	Non-Business	70.00	70.00	0.00%	
Lower charge fines*	Non-Business	50.00	50.00	0.00%	
Advertising on Car Park tickets – please contact 01455 255626	Standard Rated	POA	POA	-	
<i>* Fines reduced by 50% for prompt payment (14 days)</i>					
Commercial Display on Car Parks					
Per day	Exempt	175.00	175.00	0.00%	

CATEGORY		VAT	2015/16 £	2016/17 £	% increase
ENVIRONMENTAL HEALTH					
Pest Control					
Domestic					
Rats		Standard Rated	No Charge	20.00	New charge
Mice		Standard Rated	50.00	52.00	4.00%
Insects per treatment		Standard Rated	52.00	52.00	0.00%
Insects per call-out where treatment not necessary		Standard Rated	24.50	26.00	6.12%
Treatment of mice & insects for persons in receipt of eligible benefit		Standard Rated	24.50	26.00	6.12%
Failed visit due to customer		Standard Rated	24.50	26.00	6.12%
Business					
Insects and Rodents – labour per hour or part thereof		Standard Rated	54.10	54.70	1.10%
Materials		Standard Rated	Cost + 40%	Cost + 40%	-
Minimum Charge		Standard Rated	71.10	71.90	1.13%
Stray Dogs					
Kennelling	Per day	Non-Business	15.50	16.00	3.23%
	Per occurrence (statutory fee)	Non-Business	25.00	25.00	0.00%
Microchipping		Standard Rated	12.00	12.00	0.00%
Refuse Collection					
White goods/bulky item collection - 3 items or less	50% reduction available for those on benefits	Non-Business	21.50	22.50	4.65%
White goods/bulky item collection - 5 items	50% reduction available for those on benefits	Non-Business	32.50	34.00	4.62%
Each additional white goods/bulky item above 5 items				£6.50 per item	New charge
Garden waste collection (annual subscription for period 1 April to 31 March)		Non-Business		£24 per bin	New charge
Replacement Bin (lost/stolen/damaged)		Non-Business	35.00	35.00	0.00%
1 New Bin (New occupancy)		Non-Business	22.00	24.00	9.09%
2 New Bins (New occupancy)		Non-Business	44.00	48.00	9.09%
3 bins and internal caddy (New occupancy)		Non-Business	65.00	72.00	10.77%
Trade Waste Refuse 1100 litre wheeled bin		Non-Business	POA	POA	-
Trade Waste Refuse 660 litre wheeled bin		Non-Business	POA	POA	-
Trade Waste Refuse 240 litre wheeled bin		Non-Business	POA	POA	-
Trade Waste Recycling 1100 litre wheeled bin		Non-Business	POA	POA	-
Trade Waste Recycling 660 litre wheeled bin		Non-Business	POA	POA	-
Trade Waste Recycling 240 litre wheeled bin		Non-Business	POA	POA	-
Trade Bag (Town Centre only)		Non-Business	£35.00 for a pack of 26	£37.00 for a pack of 26	5.71%
Bin Installation (Additional to Contract)					
Bin Installation		Standard Rated	0.00	POA	-
Empty Additional Bin (per bin per occasion)		Standard Rated	1.48	POA	-
Sweeper Hire				POA	
Asbestos removal and disposal				POA	
Vehicle Collection					
Collection of End of life Vehicles		Non-Business			0.00%
Abandon Vehicle Removal Cost		Non-Business			0.00%
Abandon Vehicle Storage Cost per day		Non-Business			0.00%
Abandon Vehicle Disposal Cost		Non-Business			0.00%
Noise Nuisance					
Return of audio equipment seized		Non-Business	154.50	154.50	0.00%
Silencing of alarms requiring warrant (any contractors costs to be charged in addition)		Non-Business	125.65	127.05	1.12%
Silencing of alarms without warrant (any contractors costs to be charged in addition)		Non-Business	63.85	64.55	1.10%
Works in Default - Recovery of Costs		Non-Business	Cost + 30%	Cost + 30%	-
Other Miscellaneous Charges					
Food Hygiene Courses		Non-Business	50.00	50.00	0.00%
Food Surrender					
Certification fee		Non-Business	80.00	100.00	25.00%
Plus transport for disposal		Non-Business	At Cost	At Cost	-
Food register per sheet		Non-Business	28.00	28.00	0.00%
Safer Food Better Business Pack		Non-Business	15.00	15.00	0.00%
Safer Food Better Business Diary Refill		Non-Business	10.00	10.00	0.00%
Whole Register		Non-Business	390.00	390.00	0.00%
Confirmation Certificate for Immigration of Food Business Details		Non-Business	52.00	55.00	5.77%
Contaminated Land enquiries		Non-Business	67.00	69.00	2.99%
Register of permits / authorisations		Non-Business	62.00	64.00	3.23%
Public register - Copies of summaries		Non-Business	25.00	27.00	8.00%
Radar keys (disabled access to toilets) - purchase price		Non-Business	3.60	3.60	-
Analysis Fees - Swimming pool water samples		Standard Rated	40.00	40.00	0.00%
Health & Safety Statement of Facts		Non-Business	£38 / Hour	40.00	5.26%
Recharge of officer time		Non-Business	Direct cost + 40%	Direct cost + 40%	-
Replacement Certificates				20.00	-

CATEGORY	VAT	2015/16	2016/17	% increase
		£	£	
Private Water Supply Charges				
Commercial Premises Risk Assessment	Non-Business	£30 / Hour up to maximum £500	£30 / Hour up to maximum £500	0.00%
Small Domestic Risk Assessment	Non-Business	£30 / Hour up to maximum £500	£30 / Hour up to maximum £500	0.00%
Sampling	Non-Business	£30 / Hour up to maximum £100	£30 / Hour up to maximum £100	0.00%
Simple Domestic Sample Analysis	Non-Business	25.00	25.00	0.00%
Investigation of Contamination	Non-Business	£30 / Hour up to maximum £100	£30 / Hour up to maximum £100	0.00%
Granting of Exceedance Authorisation	Non-Business	£30 / Hour up to maximum £100	£30 / Hour up to maximum £100	0.00%
Analysis for Check Monitoring in Commercial Premises	Non-Business	Cost plus £13 Admin Fee to max of £100	Cost plus £13 Admin Fee to max of £100	0.00%
Analysis under Audit Conditions in Commercial Premises	Non-Business	Cost plus £13 Admin Fee to max of £500	Cost plus £13 Admin Fee to max of £500	0.00%

CATEGORY	VAT	2015/16		2016/17		% increase
		£	£	£	£	

Clean Neighbourhoods - Fixed Penalty Notices - Statutory Charges

		Payments after 10 days	Reduction for Early Payment (10 days)	Payments after 10 days	Reduction for Early Payment (10 days)	
Nuisance Parking	Non-Business	100.00	80.00	100.00	80.00	0.00%
Abandoning a vehicle	Non-Business	200.00	180.00	200.00	180.00	0.00%
Litter	Non-Business	80.00	60.00	80.00	60.00	0.00%
Unauthorised Distribution of Literature on Designated land	Non-Business	80.00	60.00	80.00	60.00	0.00%
Graffiti & fly posting	Non-Business	80.00	60.00	80.00	60.00	0.00%
Failure to Produce Authority (Waste Transfer Notes)	Non-Business	300.00	230.00	300.00	230.00	0.00%
Failure to Furnish Documentation (Waste Carriers Licence)	Non-Business	300.00	230.00	300.00	230.00	0.00%
Offences in Relation to Waste Receptacles	Non-Business	110.00	80.00	60.00	40.00	-50.00%
Allowing a Dog to Foul in a Public Place	Non-Business	50.00	50.00	50.00	50.00	0.00%
Failure to comply with a Community Protection Notice, under the Anti-social Behaviour, Crime and Policing Act 2014	Non-Business	100.00	80.00	100.00	80.00	0.00%

CATEGORY	2015/16	2016/17	% increase
	£	£	
LEISURE CENTRE - (Fees set by the external partner, People Leisure Management Ltd)			
Swimming			
Adult	3.60	£4.05	12.50%
Senior (60 Plus)	1.70	£1.85	8.82%
Concession (inc. Junior Under 16, unemployed, student)	2.20	£2.25	2.27%
Disabled	No Charge	No Charge	-
Under 8's (accompanied with adult)	No Charge	No Charge	-
Spectator	0.50	No Charge	-
Junior Lesson (per half hour)	4.40	£4.65	5.68%
Adult Lessons (per half hour)	4.40	£4.65	5.68%
Tots Lessons (per half hour)	4.40	£4.65	5.68%
Private Lessons	POR	£20.50	-
Memberships			
Swimming - Direct Debit	22.85	£19.99	-12.52%
Swimming - Paid in full	228.50	£199.90	-12.52%
Pool Hire			
Private Hire – Main Pool (per 1 hour)	52.10	£9.00	-82.73%
Private Hire – Aqua Pool (per 1 hour)	35.50	£41.80	17.75%
Fitness & Health Exercise Classes			
Group Exercise Classes	4.90	£5.00	2.04%
Adult Rec	3.80	£3.90	2.63%
Senior Rec / Ladies Rec (2 hours)	3.80	£3.90	2.63%
Senior Exercise (1 hour)	2.60	£2.70	3.85%
Aqua Lunchtime	2.60	£3.70	42.31%
Junior Fitness Class		£3.70	New charge
Fitness & Health Membership			
All Inclusive Fitness (monthly)	38.50	£39.99	3.87%
Joint Monthly Fitness	65.50	£71.99	9.91%
All Inclusive Fitness (annual)	385.00	£399.00	3.64%
Joint All Inclusive Fitness (annual)	655.00	£719.90	9.91%
Junior Active 11-15yrs - Monthly	14.50	£14.90	2.76%
Junior Active 11-15yrs - Annual	145.00	£149.00	2.76%
Concession	21.50	£29.99	39.49%
Concession - Annual	215.00	£299.90	39.49%
Corporate	32.00	15-20% off all inclusive	-
Gym only		£29.99	New charge
Gym Only (12 month contract)		£19.99	New charge
Fitness & Health Casual			
Gym Induction	15.00	£15.40	2.67%
Gym Session Casual	7.60	£7.80	2.63%
Gym Session Concession (9.00am – 5.00pm only)	4.20	£4.20	0.00%
GP Referral / Heartsmart Session	2.30	£2.35	2.17%
Kidz Active - under 5's activities			
Active Antz	2.80	£2.90	3.57%
Crafty Tots	3.80	£3.90	2.63%
Mini Dribblers	3.80	£3.90	2.63%
Kidz Active - 5-11 years activities			
Badminton	3.80	£3.90	2.63%
Basketball	3.80	£3.90	2.63%
Football	3.80	£3.90	2.63%
Trampoline	4.05	£3.90	-3.70%

CATEGORY	2015/16	2016/17	% increase
	£	£	
LEISURE CENTRE - (Fees set by the external partner, People Leisure Management Ltd)			
Holiday Day Camp			
Holiday Activities (8.30-5.45)		£25.15	New charge
Birthday Parties with food up to 10 children			
Minimum 10 Children (1.5 hours) Dryside	99.00	£105.00	6.06%
Additional Children (each)	7.50	£8.00	6.67%
Minimum 12 Children (1.5 hours) Wetside	110.00	£115.00	4.55%
Additional Children (each)	8.00	£8.00	0.00%
Trambling Party	110.00	£115.00	4.55%
Bouncy Castle Party	99.00	£105.00	6.06%
Roller Disco Party up to 50 children (food £2.60 per child on top)	110.00	£125.00	13.64%
Extra Lifeguard	24.20	£24.10	-0.41%
Extra Leader	14.00	£15.40	10.00%
Adventure Play Party (per person)		£10.00	New charge
Sports Halls and Courts			
Adult Badminton Court	7.60	£7.80	2.63%
Concession (off peak only) Badminton	4.05	£4.15	2.47%
Half Main Hall Hire	37.10	£38.10	2.70%
Concession (off peak only) Half Main Hall	17.75	£18.25	2.82%
Table Tennis Adult	6.10	£4.15	-31.97%
Commercial Bookings			
Commercial Rate 150% of Standard Charge			

CATEGORY	VAT	2015/16	2016/17	% increase
		£		
Markets				
New traders to be charged half price on first stall for a period of 4 weeks				
Market Stall Licenced Trader				
Saturday Zone A	Exempt	29.40	29.40	0.00%
Second stall	Exempt	22.05	22.05	0.00%
Third and all subsequent stalls	Exempt	14.70	14.70	0.00%
Monday Zone A	Exempt	24.20	24.20	0.00%
Second Stall	Exempt	18.15	18.15	0.00%
Third and all subsequent stalls	Exempt	12.10	12.10	0.00%
Friday Zone A	Exempt	24.20	24.20	0.00%
Second Stall	Exempt	18.15	18.15	0.00%
Third and all subsequent stalls	Exempt	12.10	12.10	0.00%
Saturday Zone B	Exempt	14.70	14.70	0.00%
Second Stall	Exempt	11.03	11.03	0.00%
Third and all subsequent stalls	Exempt	7.35	7.35	0.00%
Monday Zone B	Exempt	12.10	12.10	0.00%
Second Stall	Exempt	9.08	9.08	0.00%
Third and all subsequent stalls	Exempt	6.05	6.05	0.00%
Friday Zone B	Exempt	12.10	12.10	0.00%
Second Stall	Exempt	9.08	9.08	0.00%
Third and all subsequent stalls	Exempt	6.05	6.05	0.00%
Saturday Zone C	Exempt	7.35	7.35	0.00%
Second Stall	Exempt	5.52	5.52	0.00%
Third and all subsequent stalls	Exempt	3.68	3.68	0.00%
Monday Zone C	Exempt	6.05	6.05	0.00%
Second Stall	Exempt	4.54	4.54	0.00%
Third and all subsequent stalls	Exempt	3.03	3.03	0.00%
Friday Zone C	Exempt	6.05	6.05	0.00%
Second Stall	Exempt	4.54	4.54	0.00%
Third and all subsequent stalls	Exempt	3.03	3.03	0.00%
Market Stall Casual Trader				
Saturday Zone A	Exempt	33.00	33.00	0.00%
Monday Zone A	Exempt	27.60	27.60	0.00%
Friday Zone A	Exempt	27.60	27.60	0.00%
Saturday Zone B	Exempt	16.50	16.50	0.00%
Monday Zone B	Exempt	13.80	13.80	0.00%
Friday Zone B	Exempt	13.80	13.80	0.00%
Saturday Zone C	Exempt	8.25	8.25	0.00%
Monday Zone C	Exempt	6.90	6.90	0.00%
Friday Zone C	Exempt	6.90	6.90	0.00%
Charity Stall	Non-Business	POA	POA	-
Farmers Market	Exempt	22.50	22.50	0.00%
Friday Street Trading Consents per pitch	Non-Business	27.60	27.60	0.00%
Saturday Bric a Brac (in Zone B)	Exempt	10.30	10.30	0.00%
Monday Bric a Brac (in Zone B)	Exempt	10.30	10.30	0.00%
Friday Bric a Brac (in Zone B)	Exempt	10.30	10.30	0.00%
Town Centre Commercial Displays	Standard Rated	POA	POA	-
Town Centre Large Commercial Displays (over 6m length over 3m width)	Standard Rated	206.40/day	208.70/day	1.11%

CATEGORY	VAT	2015/16	2016/17	% increase
		£		
COMMERCIAL RENTS				
Rent of Industrial Unit	Exempt	POA	POA	-
Rent unit at Greenfields site	Standard Rated	POA	POA	-
Rent of space in Atkins Building	Standard Rated	POA	POA	-
Rent of retail shops	Exempt	POA	POA	-
MISCELLANEOUS				
Copies of Building Regulations & Planning Approvals				
Extensive researching of Planning history of site or premises	Non-Business	56.80	57.50	1.24%
Single copy of individual Planning approval	Zero Rated	28.00	0.00	-100.00%
Copy of Building Regulation Approval and/or Completion Certificate	Zero Rated	0.00	0.00	0.00%
Extensive search of Building Control history of site or premises	Zero Rated	43.50	43.50	0.00%
Photocopying of other documentation				
Per A4 Sheet	Zero Rated	10p +p&p	10p +p&p	-
Per A3 Sheet	Zero Rated	10p +p&p	10p +p&p	-
Other				
Aerial Photography	Standard Rated	POA	POA	-
Written confirmation of works exempt from Building Regulations	Non-Business	15.00	15.00	0.00%
Written confirmation of non-existence of Building Regulations record	Non-Business	15.00	15.00	0.00%
Written confirmation of completion of work to which Building Regulations applied	Non-Business	15.00	15.00	0.00%
Building Control Surveyor attendance at emergency / enforcement incident of dangerous structure (per hr)	Non-Business	87.50	87.00	-0.57%
Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per document)	Non-Business	23.00	23.00	4.55%
Domestic pre-application advice	Standard Rated	75.00	75.00	0.00%
Commercial pre-application advice	Standard Rated	POA	POA	-

LOCAL LAND CHARGES

The Land Charges service is operated by Blaby District Council on behalf of Hinckley and Bosworth Borough Council.
Please contact Blaby District Council Land Charges department for further information or to order your Land Charges search

BUILDING CONTROL

Building Inspection Fees - Please ring 01455 255850

CATEGORY	VAT	2015/16	2016/17	% increase
Grobby Community Centre		£		
Whole Building				
3 hour session	Exempt	38.92	40.00	2.77%
Small Room				
3 hour session	Exempt	18.73	20.00	6.78%
Discounts				
Registered charities (must quote registration number)	-	70%	70%	0.00%
Approved elderly persons' organisations	-	70%	70%	0.00%
Regular users – minimum usage 1 booking per week	-			
booked quarterly in advance with no cancellation permitted	-	10%	10%	0.00%

Letting of Garages & Garage Plots (HRA)

Where VAT applies, the figures quoted include VAT

Garage Plots per annum				
Private owners	Standard Rated	44.18	44.70	1.18%
Council house residents if let within proximity of residence	Non-Business	36.82	37.30	1.32%
Garages (Council Tenants)	Non-Business	209.20	211.50	1.10%
Garages (Non Council Tenants)	Standard Rated	251.03	253.80	1.10%
Garages (Council Tenants) not let within proximity of residence	Standard Rated	251.03	253.80	1.10%

Other Housing Charges (HRA)

Warden Assisted Accommodation				
Guest room charge per night	Standard Rated	8.76	10.00	14.16%
Warden Assistance Alarm Connection				
Lifeline (Weekly charge)	Standard Rated*	4.95	4.95	0.00%
Central Control Connection (Weekly charge)	Standard Rated*	1.90	1.90	0.06%

* Zero-rated for those with disabilities

Other Housing Charges (Private Sector)

Accommodation Certificate	Standard Rated	140.00	145.00	3.57%
Service of Housing Act Notices - Recovery of Cost	Non-Business	POA	POA	-
Housing - Mandatory HMO Licensing - Recovery of Cost	Non-Business	POA	POA	-

Sheltered Housing - Service Charges

Ambion Court	Non-Business	15.00	15.00	0.00%
Hereford Way	Non-Business	9.79	9.90	1.10%
Clarendon House	Non-Business	15.00	15.00	0.00%
Queensway	Non-Business	10.65	10.77	1.10%
Castle Court	Non-Business	15.00	15.00	0.00%
Mayflower Court	Non-Business	15.00	15.00	0.00%
Royal Court	Non-Business	8.45	8.54	1.10%
Centurion Court	Non-Business	15.00	15.00	0.00%
St Giles Close	Non-Business	7.73	7.82	1.10%
Armada Court	Non-Business	10.54	10.66	1.10%
Tom Eatough Court	Non-Business	15.00	15.00	0.00%

Bed and Breakfast Charges (Homeless)

Households on JSA/IS (Weekly Charge)	Standard Rated	13.15	13.29	1.10%
Employed households (Daily Charge)	Standard Rated	13.15	13.29	1.10%
Each additional member of household (Weekly Charge)	Standard Rated	3.30	3.34	1.10%

CATEGORY	VAT	2015/16	2016/17	% increase
		£		
Publication List				
Hinckley & Bosworth Local Plan *	Zero Rated	64.00	64.70	1.10%
Local Plan Documents				
Local Development Scheme	Zero Rated	11.00	11.12	1.10%
Statement of Community Involvement	Zero Rated	11.00	11.12	1.10%
Residential and Employment Land Availability Monitoring Statement	Zero Rated	11.00	11.12	1.10%
Authority Monitoring Report	Zero Rated	11.00	11.12	1.10%
Residential Land Availability Statement	Zero Rated	11.00	11.12	1.10%
Employment Land Availability Monitoring Statement	Zero Rated	11.00	11.12	1.10%
Core Strategy (December 2009) plus Sustainability Appraisal	Zero Rated	25.00	25.28	1.10%
Core Strategy Inspectors Report	Zero Rated	11.00	11.12	1.10%
Site Allocations and Generic Development Control Policies DPD Preferred Options	Zero Rated	64.00	64.70	1.10%
Site Allocations and Development Management Policies DPD Pre-Submission Version	Zero Rated	64.00	64.70	1.10%
Hinckley Town Centre Area Action Plan (March 2011) plus Sustainability Appraisal	Zero Rated	25.00		-100.00%
Earl Shilton and Barwell Area Action Plan Preferred Option (January 2011) plus sustainability appraisal	Zero Rated	30.00	25.00	-16.67%
Earl Shilton and Barwell Area Action Plan Pre-submission version (July 2013) plus sustainability appraisal	Zero Rated	30.00	11.00	-63.33%
Earl Shilton and Barwell Area Action Plan (September 2014) plus Sustainability Appraisal	Zero Rated	30.00	25.00	-16.67%
Earl Shilton and Barwell Area Action Plan Inspectors Report	Zero Rated	11.00	11.12	1.10%
Shopping and Shop Fronts SPD	Zero Rated	11.00	11.12	1.10%
Affordable Housing SPD	Zero Rated	11.00	11.12	1.10%
Rural Needs SPD	Zero Rated	11.00	11.12	1.10%
Sustainable Design SPD	Zero Rated	11.00	11.12	1.10%
Play and Open Space Developer Contributions SPD	Zero Rated	11.00	11.12	1.10%
Hinckley Town Centre Strategic Transport Development Contributions SPD	Zero Rated	11.00	11.12	1.10%
Burbage Village Design Statement	Zero Rated	11.00	11.12	1.10%
Ratby Village design Statement	Zero Rated	11.00	11.12	1.10%
Market Bosworth Neighbourhood Plan			30.00	New Charge
Other Documents				
Employment Land and Premises Study (BE Group) 2013	Zero Rated	30.00	30.33	1.10%
Leicester & Leicestershire Employment Land Study	Zero Rated	30.00	30.33	1.10%
Retail Capacity Study	Zero Rated	25.00	25.28	1.10%
Green Infrastructure Study	Zero Rated	30.00	30.33	1.10%
Landscape Character Assessment	Zero Rated	25.00	25.28	1.10%
Strategic Flood Risk Assessment	Zero Rated	30.00	30.33	1.10%
Biodiversity Assessment	Zero Rated	25.00	25.28	1.10%
Areas of Separation Review (March 2012)	Zero Rated	20.00	20.22	1.10%
District, Local and Neighbourhood Centre Review (February 2012)	Zero Rated	11.00	11.12	1.10%
Green Wedge Review (December 2011)	Zero Rated	20.00	20.22	1.10%
Green Wedge Allocations Topic Paper (July 2012) Assessment of New Areas	Zero Rated	20.00	20.22	1.10%
Open Space, Sport and Recreational Facilities Study (July 2011)	Zero Rated	40.00	40.44	1.10%
Community, Cultural & Tourism Facilities Review (2013)	Zero Rated	20.00	20.22	1.10%
Gypsy & Traveller Accommodation Needs Assessment (2013)	Zero Rated	20.00	20.22	1.10%
Extended Phase 1 Habitat Survey	Zero Rated	40.00	40.44	1.10%
Strategic Housing Land Availability Assessment	Zero Rated	150.00	151.65	1.10%
Renewable Energy Capacity Study	Zero Rated	30.00	30.33	1.10%
Strategic Housing Market Assessment			30.00	New Charge
Economic Regeneration				
Hinckley & Bosworth Economic Regeneration Strategy (2009 - 2014)	Zero Rated	11.00	11.12	1.10%
Conservation				
Conservation Area Appraisals (Various)	Zero Rated	11.00	11.12	1.10%

Note: - All publications are subject to an additional charge for postage and packing

Note: - * 50% discount for local residents and voluntary organisations

CATEGORY	VAT	2015/16	2016/17	% increase
		£	£	
Register of Electors – Statutory Fees				
Purchase of register in Data format (per request)	Standard Rated	20.00	20.20	1.00%
(per 1000 or part there of)	Standard Rated	1.50	1.50	0.00%
Purchase of register in Printed format (per request)	Zero Rated	10.00	10.10	1.00%
(per 1000 or part there of)	Zero Rated	5.00	5.05	1.00%
Purchase of the (printed) Marked Register per request	Zero Rated	10.00	10.10	1.00%
(per 1000 or part there of - data format)	Zero Rated	1.00	1.00	0.00%
(per 1000 or part there of - paper format)	Zero Rated	2.00	2.00	0.00%
Reprographic Charges				
Photocopies for members of staff and Parish Councils				
A4 per sheet – black and white	Standard Rated	4p / copy	4p / copy	0.00%
A4 per sheet – colour	Standard Rated	7p / copy	7p / copy	0.00%
A3 per sheet – black and white	Standard Rated	8p / copy	8p / copy	0.00%
A3 per sheet – colour	Standard Rated	14p / copy	14p / copy	0.00%
Miscellaneous				
Agendas per copy				
Council	Zero Rated	5.15	5.21	1.10%
Planning	Zero Rated	10.30	10.41	1.10%
Other Committees	Zero Rated	5.15	5.21	1.10%
Photocopies of parts of reports and other documents				
1 copy A4	Standard Rated	0.10	0.10	1.10%
1 copy A3	Standard Rated	0.20	0.20	1.10%
Mortgage Questionnaire	Zero Rated	87.55	88.51	1.10%
Sealing Fee for Mortgages (Redemption)	Zero Rated	77.25	78.10	1.10%
Published Statement of Accounts	Zero Rated	10.66 + p&p	10.77 + p&p	1.03%

CATEGORY	VAT	2015/16	2015/16	2016/17	2016/17	% increase	
		£	£	£	£		
Legal Services							
Miscellaneous Agreements							
Retrospective Consent (ex Council Properties)	Zero Rated	105.00		106.50		1.42%	
Recharge of Legal Costs for Section 106 Agreements	Non-Business	At cost minimum fee 1,200.00		At cost minimum fee 1,213.00		1.08%	
S106 Agreement Shortform Unilateral Undertaking	Non-Business	210.00		212.50		1.19%	
Variation of S106 Agreement	Non-Business	At cost minimum fee 500.00		At cost minimum fee 506.00		1.20%	
Preparation of lease for industrial unit / shop (includes Lease renewal)	Exempt	235.00		238.00		1.27%	
Preparation of lease for Greenfields / Atkins (incl lease renewal)	Exempt	315.00		318.50		1.11%	
Preparation of Non Standard Lease	Exempt	390.00		394.50		1.15%	
Preparation of deed of licence / variation of a term of lease	Exempt	130.00		131.50		1.15%	
Surrender of lease	Exempt	375.00		379.00		1.07%	
Licence To Assign	Exempt	375.00		379.00		1.07%	
Recharge of costs for sale / purchase of land	Exempt	At cost minimum fee 375.00		At cost minimum fee 379.00		1.07%	
Preparation of a deed of release of a restrictive covenant	Standard Rated	230.00		232.50		1.09%	
Open Space Land adoption	Exempt	At cost minimum fee 750.00		At cost minimum fee 758.00		1.07%	
Data Protection subject to access request (Statutory Maximum)	Non-Business	10.00		10.00		0.00%	
Deed of Dedication	Non-Business	290.00		293.50		1.21%	
Deed of Rectification (Nil Charge if Council in error)	Standard Rated	250.00		253.00		1.20%	
Right of Way (Standard easement)	Non-Business	210.00		212.50		1.19%	
Retrospective Consent (RTB Properties)	Non-Business	105.00		106.50		1.42%	
Postponement of charge (RTB Properties)	Non-Business	105.00		106.50		1.42%	
Licence authorising change of use	Non-Business	235.00		238.00		1.27%	
Grazing licences	Zero Rated	105.00		106.50		1.42%	
Deed of Variation of Leases	Standard Rated	315.00		318.50		1.11%	
JCT Minor Works Contract	Non-Business	105.00		106.50		1.42%	
Sealing Fee	Non-Business	20.00		20.25		1.25%	
Charge for diversion/extinguishment of Public Rights of Way							
			FIRST PATH	EACH ADD.	FIRST PATH	EACH ADD.	
Stage 1 (Preliminary Consultation)	Non-Business	850.00	250.00	860.00	252.75	1.18%	1.10%
Stage 2 (Making Order)	Non-Business	340.00	100.00	344.00	101.10	1.18%	1.10%
Stage 3 (Submission to Secretary of State where Order opposed)	Non-Business	400.00	100.00	404.50	101.10	1.13%	1.10%
Stage 4 (Confirmation of Order)	Non-Business	200.00	60.00	202.50	60.66	1.25%	1.10%
Note: - No payment to be made until completion of Stage 2 (or such earlier stage if the matter proceeds no further) and, thereafter, at every appropriate subsequent stage							
Town Police Closures	Non-Business	150.00		152.00		1.33%	

Scale of fees of applications made or deemed to be made on or after 31 July 2014

Category of development	Fee payable
A - Operations	
1. The erection of dwellinghouses (other than development in category 6).	<p>(1) Where the application is for outline planning permission and -</p> <p style="padding-left: 20px;">(a) the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;</p> <p style="padding-left: 20px;">(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p style="padding-left: 20px;">(a) where the number of dwellinghouses to be created by the development is 50 or fewer, £385 for each dwellinghouse;</p> <p style="padding-left: 20px;">(b) where the number of dwellinghouses to be created by the development exceeds 50, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.</p>
2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7).	<p>(1) Where the application is for outline planning permission and -</p> <p style="padding-left: 20px;">(a) the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;</p> <p style="padding-left: 20px;">(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p style="padding-left: 20px;">(a) where no floor space is to be created by the development, £195;</p> <p style="padding-left: 20px;">(b) where the area of gross floor space to be created by the development does not exceed 40 square metres, £195;</p> <p style="padding-left: 20px;">(c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square</p>

	<p>metres, £385;</p> <p>(d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £385 for each 75 square metres of that area;</p> <p>(e) where the area of gross floor space to be created by the development exceeds 3750 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £250,000.</p>
<p>3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4).</p>	<p>(1) where the application is for outline planning permission and -</p> <p>(a) the site area does not exceed 2.5 hectares, £385 each 0.1 hectare of the site area;</p> <p>(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each additional hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;</p> <p>(2) in other cases -</p> <p>(a) where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;</p> <p>(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, £385;</p> <p>(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, £385 for the first 540 square metres, and an additional £385 for each 75 square metres in excess of 540 square metres; and</p> <p>(d) where the area of gross floor space to be created by the development exceeds 4215 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £250,000.</p>
<p>4. The erection of glasshouses on land used for the purposes of agriculture.</p>	<p>(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;</p> <p>(2) where the area of gross floor space to be created by the development exceeds 465 square metres, £2,150.</p>

<p>5. The erection, alteration or replacement of plant or machinery.</p>	<p>(1) Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area; (2) where the site area exceeds 5 hectares, £19,049; and an additional £115 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £250,000.</p>
<p>6. The enlargement, improvement or other alteration of existing dwellinghouses.</p>	<p>(1) Where the application relates to one dwellinghouse, £172; (2) where the application relates to two or more dwellinghouses, £339.</p>
<p>7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</p>	<p>£172</p>
<p>8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</p>	<p>£195</p>
<p>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</p>	<p>(1) Where the site area does not exceed 7.5 hectares, £423 for each 0.1 hectare of the site area; (2) where the site area exceeds 7.5 hectares, £31,725; and an additional £126 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £250,000.</p>
<p>10. The carrying out of any operations not coming within any of the above categories.</p>	<p>(1) In the case of operations for the winning and working of minerals - (a) where the site area does not exceed 15hectares, £195 for each 0.1 hectare of the site area; (b) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000; (2) in any other case, £195 for each 0.1 hectare of the site area, subject to a maximum in total of £1,690.</p>

B - Uses of land	
<p>11. The change of use of a building to use as one or more separate dwellinghouses.</p>	<p>(1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses - (a) where the change of use is to use as 50 or fewer dwellinghouses, £385 for each additional dwellinghouse; (b) where the change of use is to use as more than 50 dwellinghouses, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000; (2) in all other cases - (a) where the change of use is to use as 50 or fewer dwellinghouses, £385 for each dwellinghouse; (b) where the change of use is to use as more than 50 dwellinghouses, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.</p>
<p>12. The use of land for - (a) the disposal of refuse or waste materials; (b) the deposit of material remaining after minerals have been extracted from land; or (c) the storage of minerals in the open.</p>	<p>(1) Where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area; (2) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000.</p>
<p>13. The making of a material change in the use of a building or land (other than a material change of use in category 11 or 12(a), (b) or (c)).</p>	<p>£385</p>
C – Other applications	
<p>14. Certificate of Lawful Use or Development - (a) where the application relates to an existing use or development, the fee appropriate for an application for planning permission for that use or development (b) where the application relates to a proposed</p>	<p>Please contact your Local Planning Authority for the correct fee for this type of application</p>

use or development, half that fee.	
15. Prior Notification under GDO - (a) agricultural buildings (b) intention to demolish a building	£80
16. Prior Notification Under GDO (Telecommunications)	£385
17. Hazardous Substances Consent - (a) for development involving up to twice the controlled quantity (b) for development involving large quantities (c) continuance of consent without complying with a condition	Please contact your Local Planning Authority for the correct fee for this type of application
18. Confirmation of compliance with condition attached to a grant of planning permission - (a) where the request relates to a permission for development which falls within category 6 or 7 of Part 2 to Schedule 1 (b) where the request relates to a permission for development which falls within any other category of that Schedule	£28 per request £97 per request
19. Variation or removal of a Condition	£195
Application for a grant of replacement planning permission subject to a new time limit:	
(a) If the application is a householder application	£57
(b) If the application is an application for major development	£575
(c) In any other case	£195
Application for a non-material amendment following a grant of planning permission	
(a) If the application is a householder application	£28
(b) In any other case	£195

Fees for advertisements

Scale of fees in respect of applications for consent to display advertisements

Category of development	Fee payable
1. Advertisement displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters – (a) the nature of the business or other activity carried out on the premises; (b) the goods sold or the services provided on the premises; or (c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.	£110
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£110
3. All other advertisements.	£385